

Dexter Downtown Development Authority

MAY 20, 2021 <> 7:30AM

Virtual Meeting

MINUTES

1. Call to Order: Called to order at 7:33 AM on May 20, 2021 by Mayor Shawn Keough due to the absence of Chairman Doug Finn and Vice-Chairman Don Darnell.

2. Roll Call

Doug Finn – Absent

Don Darnell – Absent

Mike Fitzpatrick – Attending remotely in the City of Dexter, Michigan

Carol Jones – Attending remotely in the City of Dexter, Michigan

Shawn Keough – Attending remotely in the City of Dexter, Michigan

Patrick Becker – Absent

Rich Bellas – Attending remotely in the City of Dexter, Michigan

Mike Penn – Attending remotely in the City of Dexter, Michigan

Karen Magdich – Absent

Phil Mekas – Absent

Fred Schmid – Attending remotely in Sylvan Township, Washtenaw County, Michigan

Randy Willis – Attending remotely in Webster Township, Washtenaw County, Michigan

Also in remote attendance: Michelle Aniol, Community Development Manager.

3. Approval of Minutes from the April 15, 2020 Regular Meeting

Motion Schmid; support Willis to approve the minutes of the Regular Meeting of April 15, 2021 as presented.

Ayes: Bellas, Fitzpatrick, Jones, Keough, Penn, Schmid and Willis

Nays: None

Absent: Becker, Darnell, Finn, Magdich and Mekas

Motion carries

4. Approval of Agenda:

Motion Willis; support Schmid to approve the agenda as presented.

Ayes: Willis, Schmid, Penn, Keough, Jones, Fitzpatrick and Bellas

Nays: None

Absent: Mekas, Magdich, Finn, Darnell and Becker

Motion carries

5. Pre-arranged Audience Participation: *None*

6. Non-Arranged Citizen Participation: *None*

7. Treasurer's Report: *Treasurer Mike Fitzpatrick provided information on the May Treasurer's Report noting that everything from the General Fund, with the exception of \$10,000, is now in the Huntington Bank Investment Fund.*

a. May Invoices: *None*

b. Treasurer's Report –May 2021

Motion Willis; support Penn to approve the May 2021 DDA Treasurer's Report.

Ayes: Jones, Willis, Keough, Penn, Bellas, Fitzpatrick and Schmid

Nays: None

Absent: Becker, Darnell, Finn, Magdich and Mekas

Motion carries

8. Correspondence / Communications: *None*

9. Action Items:

a. Downtown Beautification -

i) Consideration of Arts, Culture and Heritage suggestion to purchase pre-planted rail boxes for \$35 each, from Dexter Mill, to improve the look of the barricades on Main Street.

Motion Willis; support Penn to approve up to \$3,500 for the beautification of the barricades with flowers and banners.

Ayes: Fitzpatrick, Jones, Keough, Bellas, Penn, Schmid and Willis

Nays: None

Absent: Finn, Darnell, Becker, Magdich and Mekas

Motion carries

ii) Discussion regarding Dexter Bakery's offer to purchase picnic tables with umbrellas and decorative lighting for the Broad Street Pedestrian Walkway, if the DDA would provide maintenance and storage.

Discussion followed regarding location of storage and height of lights in the walkway.

Motion Willis; support Fitzpatrick to approve the plan submitted by the Dexter Bakery.

Ayes: Jones, Willis, Keough, Penn, Bellas, Fitzpatrick and Schmid

Nays: None

Absent: Darnell, Mekas, Becker, Finn and Magdich

Motion carries

b. Forecast FY 2021-2022 – Consideration of Forecast for FY 2021-2022

Motion Willis; support Fitzpatrick to approve the Forecast for FY 2021-2022 with the addition of a restricted fund of \$100,000 for the 2015 Bond.

Ayes: Bellas, Fitzpatrick, Jones, Keough, Penn, Schmid, and Willis

Nays: None

Absent: Becker, Darnell, Finn, Magdich and Mekas

Motion carries

c. Budget FY2021-2022 – Consideration of Budget for FY 2021-2022

Motion Schmid; support Willis to approve the Budget for FY 2021-2022 with the addition of a restricted fund of \$100,000 for the 2015 Bond.

Ayes: Willis, Schmid, Penn, Keough, Jones, Fitzpatrick and Bellas

Nays: None

Absent: Mekas, Magdich, Finn, Darnell and Becker

Motion carries

DDA Member Schmid left the meeting at 8:36 AM.

10. Discussion and Updates - None

11. Reports:

a. Mayor– Shawn Keough

b.

Mayor Keough includes his written report per packet and provided the following updates:

- *The city has been very busy. We have concluded the 45-day referendum period on the bond notice for the purchase of 3515 Broad Street.*
- *City Manager interviews were conducted on May 8, 2021 and they went well.*
- *I am in the process of filling the vacant City Council position.*
- *This coming Saturday (May 22, 2021) a contingent from Northville will be coming to Dexter to tour Mill Creek Park as they are interested in doing something similar in their city.*
- *City Council will hold a Public Hearing on the millage rate and 2021-2022 Budget.*

b. Staff – Michelle Aniol

Ms. Aniol includes her written report per packet and provided the following updates:

- *COVID updates regarding masks and social distancing changed as of May 15, 2021.*
- *The Planning Commission accepted the CIP and has forwarded on to City Council; are moving forward on the Accessory Dwelling text amendments with a Public Hearing scheduled for June 7, 2021; the Zoning Ordinance Sub-Committee met and began the review of Form-Base Code regulations; and they recommended to City Council text amendments on self-storage facilities.*
- *I was recently a guest on Lucy Ann Lance's show and talked about the restaurant relief program with her.*

12. Chairman's Report: *Next meeting – June 17, 2021*

a. Trash enclosure locations and possibly directional signage in the downtown - Discussion

13. Non-Arranged Citizen Participation: *None*

14. Adjournment

Mayor Keough declared the DDA Meeting adjourned at 8:48 AM

Respectfully submitted,

Approved for Filing: June 17, 2021

Carol J. Jones, Secretary